



Ravenswood

SCHEDULE OF FEES AND CHARGES FOR 2009 (Fees and charges are reviewed annually)

TUITION FEES	Per Semester		Per Annum
	Before Discount	Paid by Specified Date	Paid by Specified Date
Kindergarten	\$ 6,325	\$ 6,175	\$12,350
Year 1	\$ 7,225	\$ 7,075	\$14,150
Year 2	\$ 7,225	\$ 7,075	\$14,150
Year 3	\$ 7,600	\$ 7,450	\$14,900
Year 4	\$ 7,785	\$ 7,635	\$15,270
Year 5	\$ 7,785	\$ 7,635	\$15,270
Year 6	\$ 8,300	\$ 8,150	\$16,300
Year 7	\$ 9,625	\$ 9,475	\$18,950
Year 8	\$ 9,805	\$ 9,655	\$19,310
Year 9	\$10,070	\$ 9,920	\$19,840
Year 10	\$10,070	\$ 9,920	\$19,840
Year 11	\$10,465	\$10,315	\$20,630
Year 12	\$10,465	\$10,315	\$20,630
Boarding (Plus GST on Food)	\$ 8,930	\$ 8,780	\$17,560

CONCURRENT SIBLING DISCOUNTS ON TUITION FEES

2nd daughter 10% 3rd daughter 12.5% 4th and subsequent daughters 15%

ENROLMENT FEES (non refundable)

Administration Fee including GST \$300 Enrolment Fee \$1,800

SUNDRY CHARGES

Core Curriculum Charges for each grade (charged each Semester) cover Locker Hire, Athletics & Swimming ¹Carnivals and other compulsory charges. Other student charges including After School Care Fees (charged at the end of each term). Charges for Camps, Excursions, Tours, etc will be advised.

FEE PAYMENT INFORMATION

PROMPT PAYMENT DISCOUNTS

Fees received by the specified date are eligible for a prompt payment discount of \$150 per Semester for tuition and boarding fees, if applicable, for each student.

PAYMENT OF FEES

Fees will be invoiced prior to the commencement of each Semester in January and July. Invoices for other student charges will be issued at the end of each term. Payment options include cash, cheque and BPAY. Please refer to your invoice for details.

GST

Educational expenses including tuition are generally exempt from GST. The School reserves the right to charge GST for goods and services provided where exemptions do not apply.

CURRICULUM RELATED SUBJECTS

This optional tuition is provided in a wide range of subjects. Details and application forms are available from the School Office.

FULL FEE PAYING OVERSEAS STUDENTS

Special Fees and Charges apply for students from overseas. Details may be obtained from the Fee Schedule for Overseas Students.

Please read Terms & Conditions overleaf



Ravenswood

TERMS & CONDITIONS for AUSTRALIAN CITIZENS & RESIDENTS

Enrolment Process

An Administration Fee, that includes GST, is payable on application. This amount is not refundable.

If you wish to confirm your daughter's enrolment, you are required to pay a non-refundable Enrolment Fee of the specified amount approximately 18 months prior to commencement. The school requires an enrolment fee to be paid for the first two daughters in a family. Subsequent daughters are exempt from this condition of entry. The enrolment fee is not refundable in any circumstances and will not be refunded if you fail to take up the place.

Fees

The billing period is equivalent to two terms' fees (one semester). All signatories to the original Acceptance of Offer are jointly and severally liable for the payment of fees and disbursements incurred on behalf of their daughter. All fees are payable immediately upon receipt of account. If an account is not paid in full within 60 days from the specified date, an enrolment may be suspended unless there is a satisfactory reason which is approved by the Finance Committee. Tuition fee discounts apply for sisters of current fee paying students and for the daughters of ordained Uniting Church Clergy in settlement. Sister discount does not apply to families in receipt of Clergy discount. Clergy discount is family means tested.

Accounts remaining unpaid after the specified date will be charged an overdue charge (Overdue Charge) calculated on the amount outstanding from the specified date until date of payment. The Overdue Charge is a rate percent per annum determined by the school from time to time. It is based on the average rate received by the school on its deposits plus an amount to reflect the administrative costs of the school incurred in collecting outstanding fees. The Overdue Charge represents a genuine pre-estimate by the school of the loss that it would suffer if fees are not paid by the specified date. The current rate may be obtained from the Finance Office.

Residential Status

For students whose parents reside outside Australia, and who are not Full Fee Paying Students, a Bond equivalent to one semester's Tuition and Boarding Fees (if applicable) is payable. The Bond is applied against the final semester's fees.

If parents return to live in Australia during their daughter's time at Ravenswood, the Bond will continue to be held until the end of that current semester.

Withdrawal and Refund Policy

Parents must give a full term's notice in writing of the proposed withdrawal of a student, or a full term's fees (plus GST) will be charged. Boarders are expected to continue to attend the school as Boarders. All changes to status are at the Principal's discretion. Boarders may only become Day girls at the end of a school year, with a notice in writing to the Principal at the end of Term 3. This change of status is not automatically granted.

Fee charges in lieu of the required notice are genuine pre-estimates by the school of the loss that it would suffer if parents have not provided a full term's notice of withdrawal, or change in status, as the case may be.

If a student is expelled from the school following disciplinary action, fees will be refunded pro rata.

In accordance with the Educational and Training Services to Overseas Students ESOS Act 2000 and the national Code of Practice, the following refund policy applies to all full fee paying overseas students:

- The Administration Fee and Enrolment Fee are non-refundable.
- Tuition fees for Full Fee Paying Overseas Students will be refunded in full if a visa application is rejected (provided that written notification is received from the Australian Embassy) and/or the course is not offered.
- Refunds, where applicable, will be made in accordance with ESOS Act 2000.

Temporary Long Absence

This is leave that is 12 months or less. Written requests for Temporary Long Absence must be approved by the Principal. Full fees are applicable for the time the student is absent or her place may be forfeited.

Returning Students

These are students who leave the school for a period of more than 12 months. A full term's notice in writing is required and must include a statement of intent to return. Full school fees are payable to the end of the current year of departure.

If a place is to be held by the school then half fees are payable until the beginning of the year of return, when full fees will apply.

If a place is not held, parents must contact the school in writing requesting Year and Grade of return. If a place is available an application fee is charged. Full fees will be payable from the beginning of the school year of re-entry.

Discipline

The school may require standards of dress and behaviour which the school, in its absolute discretion, considers appropriate.

In accepting an offer of a place at the school, parents accept the school's authority to determine and administer the school's rules and regulations and agree that their daughter will attend all classes, Assemblies, Chapel Services and participate fully in the activities of school life.

The school may exclude any student, either permanently or temporarily, at any time and without notice, if the Principal in her absolute discretion deems such action advisable.

The school may amend its rules, policies and practices at any time without notice to parents.

Change of Address

Any change of address and/or telephone number should be advised to the Enrolments Office as soon as possible.

Amendment

The Council may alter the Terms & Conditions of entry at any time.

(Reference in these Terms and Conditions to a 'parent' means and includes a Guardian of a student. For the purpose of fee billing, the four term year is divided into two Semesters.)